

**MINUTES OF THE SPECIAL ANNUAL PLANNING MEETING  
CARY FIRE PROTECTION DISTRICT HELD ON APRIL 8, 2021  
AT CARY FIRE HEADQUARTER STATION**

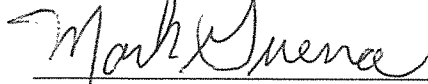
Trustee Hauck called the meeting to order at 12:04 pm. Pledge of Allegiance was recited. On roll call, Trustees Guerra, Hauck, Krenz, Neuses and Frits were present. Also in attendance were Chief Delatorre, Deputy Chief Destree, Assistant Chief Boni, Captain Veath, Fire Inspector Pelletreau, Lieutenant Farina, and Lieutenant Bruess.

1. Chief Delatorre reviewed the list of accomplishments completed since the 2020-planning meeting.
2. Personnel Items Discussed ~
  - a. Year 1
    - i. Continue to hire POC's to keep roster full
    - ii. Continue to maintain a 12 member PPT
    - iii. Establish a Full-Time Fire Fighter list
    - iv. Establish a Battalion Chief list
  - b. Year 2 through 5
    - i. Hire command personnel ~ Full-Time Deputy Chief and promote Battalion Chiefs
    - ii. Establish a History Committee
    - iii. Update a new 4 year pay scale starting in 2023 going to 2027, along with an increase to the Permanent Part Time members 457b district contributions
    - iv. Additional duty crew increase to 11 to allow station 2 to run independently as a 2-member ambulance crew and 3-member engine crew
3. Equipment Items Discussed ~
  - a. Year 1
    - i. Deliver new Engine in 2021
    - ii. Purchase new STARCOM radio for fire apparatus
    - iii. August submit proposal for new Ambulance with delivery early 2022, replacing 2009 Ambulance keeping us on track with our 3 year replacement program on ambulances
    - iv. Purchase additional hurst Battery operated equipment for squad 221
    - v. Mission Grant from the McHenry County Grant Foundation for our 3<sup>rd</sup> Lucas Chest Compression Device \$15,884.22
    - vi. Purchase members 2<sup>nd</sup> set of turn out gear to implement a two-set program
    - vii. 2008 Engine needs \$60k of work once the new engine arrives will have completed
  - b. Year 2 through 5
    - i. Continue to purchase STARCOM radios to outfit remaining apparatus
    - ii. SCBA Division to investigate a SCBA washer for a future purchase
    - iii. Reviewed Apparatus Replacement Schedule

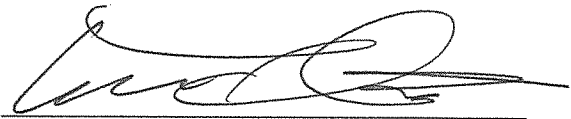
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5. Building and Grounds Items Discussed~
  - a. Year 1
    - i. Landscaping improvement at both Fire Stations
    - ii. Improvements to the gym at Station 1 ~ remove wall
    - iii. Replace hallway and office carpeting at Station 1 with luxury vinyl tile
  - b. Year 2 through 5
    - i. Station 2 improvements ~ pitched roof, HVAC, sprinkler system, update locker rooms, flooring and painting
    - ii. Replace Station 2 parking lot and concrete apron
    - iii. Station 1 replace carpeting in classroom and tiled areas with luxury vinyl tile
    - iv. Hire part-time property maintenance employee
  
6. Fire Prevention Bureau Division Items Discussed~
  - a. Establish amendments to the local Fire Codes that conform to FPD desire for improved fire protections. This will require the Village of Cary to adopt each amendment by Village Ordinance. Continue to work with the Village of Cary to achieve their stated goal of adopting the newer versions of all codes.
  - b. Become more engaged with the downtown redevelopment process, along with other planning initiatives.
  - c. Hire one Full Time Inspector with Fire Fighter Paramedic due to future retirement.
  
7. Other Capital Expenditures & Revenues Items Discussed~
  - a. Future Years
    - i. Ambulance billing discussion
    - ii. Research on area of land either by donation or IGA to erect a 3 story fire training tower (shipping container style)
  
8. ADJOURNMENT
  - a. Trustee Krenz made a motion to Adjourn meeting at 2:06 pm, second by trustee Neuses; all in favor, motion carries.

APPROVED BY:



Trustee  
Cary Fire Protection District



Trustee  
Cary Fire Protection District