

**MINUTES OF THE ANNUAL PLANNING MEETING
CARY FIRE PROTECTION DISTRICT HELD ON MARCH 16, 2020
AT CARY FIRE HEADQUARTERS STATION**

Trustee Hauck called the meeting to order at 12:17 pm. Pledge of Allegiance was recited. On roll call, Trustees Guerra, Hauck, Krenz, Neuses were present, Trustee Frits was absent. Also in attendance were Chief Delatorre, Deputy Chief Destree, Assistant Chief Boni, Andy Veath and Scott Pelletreau.

1. PLANNING DISCUSSIONS:

A. Personnel Year 1

- i) Hire three (3) additional Permanent Part-Time Fire Fighter/Paramedics.
- ii) Implement a 3-Year Permanent Part-Time pay structure to be effective May 1, 2020.
 - (1) Create a pay schedule to include Nationwide, and stipend contribution for health insurance. Eliminate stipend if not on district insurance.
 - (2) Make a new Holiday Schedule for F/T, PPT and POC Firefighters.
 - (3) Pay F/T, PPT and POC Firefighters double time for Holidays worked.
- iii) Establish a 3-Year eligibility list for a Captain position.
- iv) Develop and conduct a Shift Commander training for newer officers.

B. Personnel Year 2 through 5

- i) Establish a Committee to update our current history book.
- ii) Continue to hire paid-on-call members to keep a full roster.
- iii) Add a member to the duty crew to total 11 per shift, this will allow station 2 to run independently.
- iv) Establish a full-time firefighters list for possible future hire.

C. Equipment Year 1

- i) Purchase Single and Dual band STARCOM radios for migration to the STARCOM radio network by March 1, 2021.
- ii) Purchase additional Hurst Battery Operated equipment for Squad 255.
- iii) Obtain grant from the McHenry Country Grant Foundation for our 3rd Lucas Chest Compression Device.
- iv) Purchase two additional Self-Contained Breathing Apparatus' for unit 265 and station 1.
- v) Purchase turnout gear so we can phase in a two-set gear program.
- vi) Start a NFPA 1851 service log for turnout gear.

D. Equipment Year 2 through 5

- i) Continue to purchase STARCOM radios to outfit remaining apparatus and members.
- ii) New 2021 Engine will replace the 1995 Engine in May 2021.
- iii) May 2021 order new ambulance to replace the 2008 in May 2022.
- iv) Work on apparatus replacement schedule.

E. Buildings and Grounds Year 1

- i) Stay focused on the building construction at station 1.
- ii) Replace sign at station 2.
- iii) Landscape improvements station 2.

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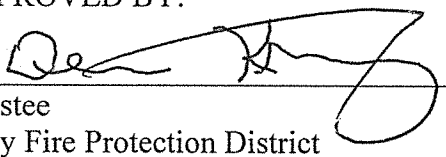
- F. Building and Grounds Year 2 through 5
 - i) Station 2 bathroom upgrades.
 - ii) Pricing on fire sprinkler system for station 2.
 - iii) Feasibility study on placing a pitched room on station 2.

- G. Other Capital Expenditures in Future Years
 - i) Obtain land through donation or IGA to build a training facility.
 - ii) Establish additional full-time Command Staff position.

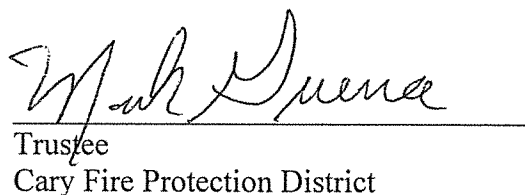
2. ADJORNMENT

- A. Trustee Neuses made a motion to Adjourn meeting at 1:46 pm, second by trustee Krenz; all in favor, motion carries.

APPROVED BY:



Trustee
Cary Fire Protection District



Trustee
Cary Fire Protection District