

**MINUTES OF THE REGULAR MEETING  
CARY FIRE PROTECTION DISTRICT HELD ON SEPTEMBER 12, 2019  
AT CARY FIRE HEADQUARTERS STATION**

Trustee Hauck called the meeting to order at 4:04 pm. Pledge of Allegiance was recited. On roll call, Trustees Guerra, Hauck, Krenz, Frits and Neuses were present. Also in attendance were Attorney Shawn Flaherty, Sue Coen, Deputy Chief Destree and Chief Delatorre.

**1. MINUTES:**

- A. Trustee Neuses made a motion to approve the minutes from the Regular August 8, 2019 Meeting, second by Trustee Hauck; all in favor, motion carries.
- B. Trustee Krenz made a motion to approve the minutes from the Special September 6, 2019 Meeting, second by Trustee Frits; all in favor, motion carries

**2. PUBLIC COMMENTS:**

- A. None.

**3. CORRESPONDENCE:**

- A. Thank you letters.
- B. Quality of Service Cards.

**4. OLD BUSINESS:**

- A. Trustees asked to table Internet and Social Media Policies until October.

**5. NEW BUSINESS:**

- A. Trustee Frits made a motion to accept the 2018 Audit, second by Trustee Neuses; all in favor, motion carries.
- B. Trustees Guerra made a motion to reschedule the November meeting to Wednesday, November 6, 2019 at 4:00 pm at Cary Fire Headquarters Station 1, second by Trustee Hauck; all in favor, motion carries.
- C. Trust Guerra made a motion to move the trustees pay dates to October and April of each fiscal year, second by Trustee Krenz; all in favor, motion carries.
- D. Attorney will review earnings for Retired Trustees/Earnings in the next several months.
- E. Trustees instructed Chief to have the architect finalize plans also help prepare and RFQ.

**6. CHIEFS REPORT:**

- A. Personnel
  - i) Retiree's
  - ii) LOA's.
  - iii) Fire Fighter's new Paramedic Status.
  - iv) Members starting Duty.
- B. Old Business
  - i) IPBC still in underwriting.
  - ii) Lt. Applications are in the next phase.
  - iii) New employee backgrounds, clear waiting to hear from Safer Grant.
- C. New Business

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- i) Submitting grant application to cover Lucas device.
- ii) Senior Safety Program will be on October 4, 2019.
- iii) Starting up service cards again.
- D. Fire Prevention Bureau
  - i) Chief updated the board on area growth.
- E. Equipment
  - i) Doing tower inspection on September 15, 2019.
  - ii) Maintenance group working on implementing online request and repair program.
  - iii) Maintenance group completed several small vehicle repairs.
  - iv) Attached is a quote for the Exhaust Conversion for Ambulance 251 for plymovent.
  - v) Trustees instructed Chief to obtain pricing on magnetic system set-up.
- F. Building and Grounds
  - i) Members completed some minor in house repairs.

**7. ATTORNEY'S REPORT:**

- A. Attorney Flaherty updated on upcoming legislation.

**8. OTHER BUSINESS**

- A. Trustee Guerra stated concerns regarding hacking of the computers asked the Chief to invite the IT Company in to explain our security.


**9. PAYMENT OF BILLS/TREASURER'S REPORT:**


- A. Trustee Neuses made a motion to approve the Treasurer's report and payment of bills for \$332,045.33, second by Trustee Krenz; on a roll call vote, all ayes motion carries.

**10. ADJORNMENT:**

- A. Trustee Guerra made a motion to adjourn at 5:20 pm, second by Trustee Krenz; all in favor, motion carries.

APPROVED BY:

  
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Trustee  
Cary Fire Protection District

  
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Trustee  
Cary Fire Protection District