

**MINUTES OF THE REGULAR MEETING
CARY FIRE PROTECTION DISTRICT HELD ON APRIL 11, 2019
AT CARY FIRE HEADQUARTERS STATION**

Trustee Raupp called the meeting to order at 4:03 pm. Pledge was recited. On roll call, Trustees Raupp, Guerra, Hauck, Frits and Neuses were present. Also in attendance were Attorney Shawn Flaherty and Chief Delatorre.

1. MINUTES:

- A. Trustee Frits made a motion to approve the minutes from the Regular March 14, 2019 Meeting, second by Trustee Neuses; all ayes, motion carries.
- B. Trustee Frits made a motion to approve the minutes from the Special Annual Planning Meeting on March 19, 2019, second by Trustee Hauck; all ayes, motion carries.

2. PUBLIC COMMENTS:

- A. None.

3. CORRESPONDENCE:

- A. Thank you letters.
- B. Monthly Totals.
- C. Tax assessment change notices.

4. OLD BUSINESS:

- A. Mutual Aid Agreement with Fox River Grove has been revised is and ready for Fox River Grove to review the agreement.
- B. Trustee Guerra made a motion to approve Operations Policy #10.17 Longevity Bonus, effective on May 1, 2019, second by Trustee Hauck; on a roll call vote all ayes, motion carries.
- C. Concerns with the Clinical Affiliation Agreement between McHenry County College and Cary Fire Protection District will be addressed between Attorney Shawn Flaherty and McHenry County College's Attorney. When resolved CFPD will enter into the agreement with MCC.
- D. Trustee Frits made a motion to from this point forward waive the CPR fees for our residents, second by Trustee Neuses; on a roll call vote all ayes, motion carries.

5. NEW BUSINESS:

- A. Trustee Neuses made a motion to approve the letter agreement for architectural services for a proposed addition and interior renovation of the existing Kitchen and Day Room at Station 1 for an amount not to exceed \$3,000.00; second by Trustee Hauck; on a roll call vote all ayes, motion carries.
- B. Trustee Raupp made a motion to obtain Lexipol Professional Service for 1 year and then re-evaluate and the end of the year for an amount not to exceed \$7,500.00, second by Trustee Hauck; on a roll call vote all ayes, motion carries.
- C. Trustee's agreed to changing the location of the Lucas device; directed the chief to utilize the equipment to the best way he sees fit.

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- D. Trustee Frits made a motion to place the tentative B&A on file for viewing at the district and inform the public of the B&A meeting to be held on June 13th at 4:00 pm, second by Trustee Neuses; all in favor, motion carries.
- E. Trustee Raupp made a motion to approve the four-year department wide pay structure, second by Trustee Hauck, on a roll vote all ayes, motion carries.
- F. Trustee's directed Chief Delatorre to investigate and secure health insurance for Deputy Chief Destree for the duration of his employment, furthermore place on agenda for approval, May 9, 2019.
- G. Trustee Neuses made a motion to approve hiring an Actuary for the pension for the next fiscal year of an amount not to exceed \$1,750.00, second by Trustee Frits; on a roll call vote all ayes, motion carries.
- H. Closed session meeting tapes could not be destroyed due to overlapping dates. Keep on agenda for next month.

6. CHIEFS REPORT:

- A. Personnel information
 - i) Tom Foster on a 2 month LOA.
 - ii) LOA expired for 4 members in Tennessee.
 - iii) JT Mitchell turned in his resume for PPT position.
 - iv) Chief Rynders was here to speak to our cadets.
- B. Old Business
 - i) Station 2 out building should be ready for occupancy in May.
 - ii) New Ambulance should be ready in July.
 - iii) Vendor will put vehicles on schedule to renumber.
 - iv) Response times have improved by 40 seconds a call since the new alerting system installed.
- C. New Business
 - i) Developed a new operation policy for manpower replacement for minimum staffing.
 - ii) Developing the following committees, Fitness, Technology and Station 1.
 - iii) Lieutenant E. Penkava organized a new vehicle maintenance workgroup, we have 5 members involved the group.
 - iv) Easter Bunny to ride on truck for the Lions Club.
 - v) April 29th Fire Trustee's meeting.
- D. Equipment
 - i) Minor repairs on Engine 241.
 - ii) Replaced our 3 low level strainers on the front of our engines.
- E. Building and Grounds
 - i) Station 1 painted floor lines will complete at Station 2 next week.
 - ii) Minor repairs were completed by members.

7. ATTORNEY'S REPORT:

- A. Updated the board on upcoming legislation changes.

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8. PAYMENT OF BILLS/TREASURER'S REPORT:

A. Trustee Neuses made a motion to approve the Treasurer's report and payment of bills in the amount of \$588,752.26, second by Trustee Frits; on a roll call vote, all ayes motion carries.


9. ADJORNMENT:

A. Trustee Hauck made a motion to adjourn at 5:25 pm second by Trustee Neuses; all in favor, motion carries.

APPROVED BY:



Trustee
Cary Fire Protection District



Trustee
Cary Fire Protection District