

**MINUTES OF THE REGULAR MEETING  
CARY FIRE PROTECTION DISTRICT HELD ON MARCH 14, 2019  
AT CARY FIRE HEADQUARTERS STATION**

Trustee Raupp called the meeting to order at 4:00 pm Pledge was recited. On roll call, Trustees Raupp, Guerra, Hauck, Frits and Neuses were present. Also in attendance were Attorney Shawn Flaherty and Chief Delatorre.

**1. MINUTES:**

- A. Trustee Guerra made a motion to approve the minutes from the Regular February 14, 2019 Meeting, second by Trustee Hauck; all ayes, motion carries.

**2. PUBLIC COMMENTS:**

- A. None.

**3. CORRESPONDENCE:**

- A. Thank you letters.
- B. Monthly Totals.
- C. McHenry Dispatch Fees for 2019-2020.
- D. Tax assessment change notices.

**4. OLD BUSINESS:**

- A. Mutual Aid Agreement with Fox River Grove will be revised by the attorney a draft will be ready for next month's meeting.

**5. NEW BUSINESS:**

- A. Trustee Guerra made a motion to promote Dan Spuck to Lieutenant effective March 15, 2019, second by Trustee Hauck; all in favor motion carries.
- B. Trustee Guerra made a motion to promote Eric Penkava to Lieutenant effective March 15, 2019, second by Trustee Hauck; all in favor motion carries.
- C. Promotional ceremony for Lieutenant's to be held on April 9, 2019 at 6:00 pm.
- D. Trustee Neuses made a motion to approve the Lieutenant Salary Schedule, second by Trustee Hauck; on a roll call vote all ayes motion carries.
- E. Trustee Neuses made a motion to approve the proposed salary and benefits for the permanent part-time Lieutenants and Firefighter Paramedics, second by Trustee Hauck; on a roll call vote all ayes motion carries.
- F. Trustees would like to discuss revising Longevity Bonus at the Strategic Planning Meeting.

**6. CHIEFS REPORT:**

- A. Personnel information
  - i) Ryan Wendt was granted a six month LOA
  - ii) K. Tasovac, T. Laws and Z. Sandquist completed their mentor books and are ready for duty.
  - iii) New organizational chart

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B. Old Business

- i) Chief thanked Trustees for attending Chief Macko's retirement party.
- ii) Station 2 out building additional moving along well.
- iii) Sutphen is providing larger compartments in the tower free of charge.
- iv) Station alerting system is fully implemented.

C. New Business

- i) Chief developed a new Chief Officer Operation Policy
- ii) Senior smoke detector program in progress.
- iii) Senior Luncheon will be held on March 22, 2019 at Station 1.
- iv) Insurance check received for the damage to Unit 281.

D. Equipment

- i) Purchased 3 new Microsoft Surface Pro laptops were purchased for the Ambulances.
- ii) Ordered a new Nitrous Oxide/Oxygen sedation system for Ambulance 252
- iii) Purchased a new reciprocation saw for Squad 255.
- iv) Minor repairs performed on Unit 281, 270 and 204 by an outside vendor.

E. Building and Grounds

- i) Station 1 drywall patching throughout building.
- ii) Minor repairs were completed by members.

7. ATTORNEY'S REPORT:

- A. Updated the board on upcoming legislation changes.

8. PAYMENT OF BILLS/TREASURER'S REPORT:

- A. Trustee Neuses made a motion to approve the Treasurer's report and payment of bills in the amount of \$338,311.75, second by Trustee Frits; on a roll call vote, all ayes motion carries.

9. ADJORNMENT:

- A. Trustee Neuses made a motion to adjourn at 5:18 pm second by Trustee Hauck; all in favor, motion carries.

APPROVED BY:

  
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Trustee  
Cary Fire Protection District

  
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Trustee  
Cary Fire Protection District