

**MINUTES OF THE REGULAR MEETING
CARY FIRE PROTECTION DISTRICT HELD ON JANUARY 11, 2018
AT CARY FIRE HEADQUARTERS STATION**

Trustee Raupp called the meeting to order at 4:04 P.M. Pledge was recited. On roll call, Trustees Raupp, Guerra, Hauck, Frits and Neuses were present. Also in attendance were Attorney Shawn Flaherty and Chief Macko.

1. MINUTES:

- A. Trustee Hauck made a motion to approve the regular meeting minutes of the December 14, 2017 meeting, second by Trustee Guerra; on a roll call vote all ayes, motion carried.
- B. Trustee Hauck made a motion to approve the as amended closed session meeting minutes of the November 9, 2017 meeting, second by Trustee Neuses; on a roll call vote all ayes, motion carried.
- C. Trustee Neuses made a motion to approve the as amended closed session meeting minutes of the December 14, 2017 meeting, second by Trustee Hauck; on a roll call vote all ayes, motion carried.

2. PUBLIC COMMENTS:

- A. None

3. CORRESPONDENCE :

- A. Fire Recovery Monthly Totals.
- B. Lake County Fire Departments / Districts Call Volume Summary.
- C. Sutphen Spec Drawing for New Tower.

4. OLD BUSINESS:

- A. Trustees agreed to have the Chief move forward with the Zoning Department on the Storage Building expansion plans.

5. NEW BUSINESS:

- A. Foreign Fire Tax IML preparation was discussed; district will keep current practice.
- B. Trustee Neuses made a motion to adopt the revised Sexual Harassment Policy Ordinance, second by Trustee Hauck; on a roll call vote all ayes, motion carried.
- C. After action procedures discussed; will begin work on an incident close out report.

6. CHIEF'S REPORT:

- A. Personal
 - i) Permanent Part-Time Positions have been filled; employees started on January 1, 2018.
 - ii) Division Reports were attached for review.
- B. Old Business
 - i) 2004 LaFrance has yet to be picked up, customer still waiting on shipping papers.
 - ii) City water hookup is complete.
 - iii) Exit interview questionnaire prepared and handed out, Trustee's to review.
- C. New Business
 - i) Annual strategic planning meeting confirmed for Thursday, February 15, 2018 at 4:00pm.
 - ii) Cary Fire Protection District Responded to 1981 calls for service in 2017, up 142 calls from 2016.

**MINUTES OF THE REGULAR MEETING
CARY FIRE PROTECTION DISTRICT HELD ON JANUARY 11, 2018
AT CARY FIRE HEADQUARTERS STATION**

- D. Equipment
 - i) Minor repairs scheduled and completed by an outside vendor.
 - ii) Other minor repairs completed in house.
 - iii) Vehicle maintenance report included.
- E. Building and Grounds
 - i) Received initial zoning paperwork from Village regarding outbuilding at Station 2.
 - ii) Other small repairs have been completed in house.
- F. Other Business
 - i) Intergovernmental agreement for Emergency Vehicle Traffic Signal's.
 - (1) Sell our equipment to the Village.
 - (2) Spilt maintenance cost for all signals with Village 50/50.
 - (3) Attorney to review agreement; discuss at February's Board Meeting.
 - ii) Earnest Carlson resigned from Pension Board; Trustee's will explore options to fill opening.
 - (1) District plans to Acknowledge years of service.
 - iii) Exit Interviews
 - iv) District Maps for Board Members

7. ATTORNEY'S REPORT:

- A. Attorney Flaherty reported on the upcoming training dates for Trustee's necessary continuing education.

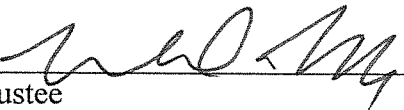
8. PAYMENT OF BILLS/TREASURER'S REPORT:

- A. Trustee Neuses made a motion to approve the Treasurer's report and payment of bills in the amount of \$297,515.38, second by Trust Hauck, on a roll call vote, all ayes, motion carried.

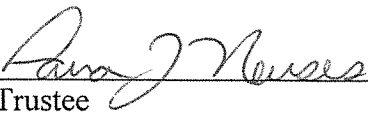
9. ADJORNMENT:

- A. Trustee Guerra made a motion to adjourn at 5:30 pm, second by Trustee Hauck, on a roll call vote, all ayes, motion carried.

APPROVED BY:



Trustee
Cary Fire Protection District



Trustee
Cary Fire Protection District