

## **MINUTES OF THE REGULAR MEETING OF THE CARY FIRE PROTECTION DISTRICT HELD SEPTEMBER 8, 2016 AT CARY FIRE HEADQUARTERS STATION**

Trustee Carlson called the meeting to order at 3:58 P.M. Pledge was recited. On roll call, Trustees Frits, Raupp, Carlson, Guerra, and Hauck were present. Also in attendance were Susan Coen, CPA, Attorney Flaherty and Chief Macko.

### **1. MINUTES:**

- A. Trustee Hauck made a motion to approve the minutes of the August 11, 2016 regular meeting, second by Trustee Guerra. All in favor, motion carried.
- B. Trustee Guerra made a motion to approve the closed session minutes of the August 11, 2016 regular meeting, second by Trustee Hauck. All in favor, motion carried.

### **2. PUBLIC COMMENTS: None**

### **3. CORRESPONDENCE:**

Chief Macko highlighted correspondence with letters from Fire Recovery monthly total report, division reports and quality service cards.

### **4. OLD BUSINESS:**

- A. Discussion & Possible Action on Fire South:  
Chief Macko advised during the last Fire South meeting a collective decision was made to transmit calls by fiber optics. After a short discussion Trustee Guerra asked Chief Macko draft a detailed cost plan for the Boards review. Chief Macko is in the process of pursuing a natural gas generator for the Cary tower. Currently the department has to go up to the tower with the portable generator when the power goes out. Chief is working on gathering more information including the cost of having it installed.
- B. Discussion & Possible Action on Permanent Part-Time Employees:  
Chief reported after two months into this program the permanent part-time plan appears to be working out well. He would like to increase the three 24/48 hour positions to six employees removing the 12/24 hour positions. After some discussion, Chief recommended the reviewing the program after the six month period.

### **5. NEW BUSINESS:**

- A. Discussion & Possible Action on 2015/16 Audit with Susan Coen, CPA:  
Ms Coen explained she had yet to receiving the pension actuary pension report so neither the pension or district audits have been completed. She anticipated receiving it very soon. After some discussion, Trustees assumed the pension liability will have increased and will consider increasing the pension fund with the monies from the contingency fund in the near future.
- B. Discussion & Possible Action on Hiring New P.O.C. Firefighters:  
Chief Macko reported the panel interviewed seven potential candidates and found them all very capable. He recommended hiring all seven candidates with a start date of October 4, 2016. After some discussion, Trustee Frits made a motion to direct the Chief to hire all seven candidates on the list for hire October 4, 2016, second by Trustee Hauck. On roll call vote, all ayes except Trustee Guerra's veto vote. Motion carried.

**CARY FIRE PROTECION DISTRICT REGULAR MEETING SEPTEMBER 8, 2016**

6. **CHIEF'S REPORT:** (report attached to these minutes)  
Chief Macko highlighted his report on personnel, Illinois Fire Chiefs Conference October 9-12, vehicles, buildings and grounds. Additional, Chief advised of the 6:30 pm, September 20<sup>th</sup> badge ceremony for the probationary employees and the December 1<sup>st</sup> retirement of Lt. Susan Penkava after seventeen years of service.
7. **ATTORNEY REPORT:**  
Attorney Flaherty had nothing new to report.
8. **OTHER BUSINESS:**  
Chief Macko reported thirty four resumes were turned in for the position of Administrative Secretary. Trustees reviewed the top five resumes and after some discussion Trustee Frits made a motion to create a committee of Trustee Guerra, Trustee Raupp, Chief Macko and Administrative Secretary and directed the Chief to set a date and time for the interviews of those five, second by Trustee Hauck. All Trustees were in favor of this motion.
9. **PAYMENT OF BILLS/TREASURER'S REPORT:**  
Trustee Raupp made a motion to approve the Treasure's report and payment of bills in the amount of \$239,492.05, second by Trustee Frits. On a roll call vote, all in favor. Motion carried.  
  
Trustee Carlson made a motion to adjourn at 5:25 P.M., second by Trustee Hauck. On roll call, all in favor. Motion carried.

**APPROVED BY:**



\_\_\_\_\_  
Trustee  
Cary Fire Protection District



\_\_\_\_\_  
Trustee  
Cary Fire Protection District