

**MINUTES OF THE REGULAR MEETING OF THE CARY FIRE PROTECTION DISTRICT
HELD AUGUST 12, 2015 AT CARY FIRE HEADQUARTERS STATION**

Trustee Carlson called the meeting to order at 4:02 P.M. Pledge was recited. Trustee Guerra made a motion to nominate Trustee Hauck Secretary pro tem, second by Trustee Carlson. On roll call, Trustees Carlson, Guerra and Hauck were present, absent were Trustees Frits and Raupp; also in attendance were Chief Macko and Attorney Flaherty. Trustee Frits joined the meeting at 4:04 P.M.

1. MINUTES:

- A. Trustee Guerra made a motion to approve the minutes of the July 8, 2015 regular meeting, second by Trustee Hauck. All in favor, motion carried.
- B. Trustee Carlson held off on approval of the minutes of the July 8, 2015 closed session minutes until next month's meeting.

2. PUBLIC COMMENTS: None

3. CORRESPONDENCE:

Chief Macko highlighted correspondence with letters from SEECOM, Office of the State Fire Marshal, Fire Recovery monthly totals, a thank you from C. Covelli, and quality of service cards.

4. OLD BUSINESS:

- A. Discussion & Possible Action on Hiring New Paid on Call Members:
Chief Macko referred to a letter by the State Fire Marshal advising fire departments sending people to firefighting classes must now be hired before they attend otherwise their office will not certify the student. Chief Macko recommended hiring the two people we had planned to send to school now instead of January. Trustee Guerra made a motion to hire M. Hansen and C. Boyd effective August 14th, 2015, second by Trustee Carlson. On roll call, all ayes. Motion carried.
- B. Discussion & Possible Action on Reports from the Alliance Group:
Chief Macko reported stated there was nothing new to report at this time.
- C. Discussion & Possible Action on Hiring a Part-time Civilian Employee:
Chief Macko passed around the job description for a part-time civilian vehicle maintenance coordinator. He recommended the Trustees to read it over and will bring this subject back to next month's meeting for discussion.

5. NEW BUSINESS:

- A. Discussion & Possible Action on a12 Lead Cardiac Monitor/Defibrillator Purchase:
Chief Macko advised the equipment specifications bid packets were placed in the District office as well as an ad placed in the North West Herald per the bid process protocol. We received only one bid packet. Trustee Carlson opened the bid from Physio Control with a bid cost of \$26,873.68. Trustee Guerra made a motion to approve the purchase of a 12 lead cardiac monitor/defibrillator from Physio Control for \$26,873.68 pending the bid meets all specifications set within, Trustee Frits second it. On roll call vote, all ayes. Motion carried.

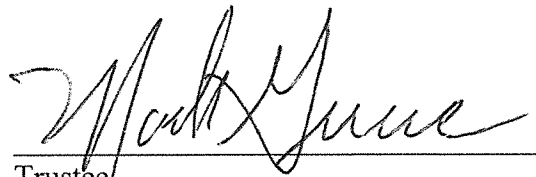
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6. **CHIEF'S REPORT:** (report attached to these minutes)
Chief Macko highlighted his report on personnel, possible buyer for the squad, and Cary water fights will be held at Station I August 18. Chief Caudle announced that Huntley, Rutland-Dundee, Sugar Grove and Cary Fire Departments were awarded POC Safer Grant. At this time Huntley's grant manager will be handling all of the administrative work. The new engine committee is working on finalizing the specifications for it and is hoping to go out for bids by the end of the summer. The new Tahoe is in having the emergency lighting and radio's installed. When it is put in service he recommended passing the older car to Deputy Chief Delatorre. Window replacements have been started and in place with the except for two that have not arrived yet.
7. **ATTORNEY REPORT:**
Attorney Flaherty reviewed a couple of bills going through or passed by the State.
8. **OTHER BUSINESS:**
A. Closed session:
Trustee Carlson made a motion to go into closed session at 4:31 PM for the discussion and possible action on the employment of an employee, second by Trustee Frits.
B. Open Session:
Trustee Carlson made a motion to return to open session at 5:00 PM, second by Trustee Guerra. No action taken.
9. **PAYMENT OF BILLS/TREASURER'S REPORT:**
Trustee Frits made a motion to approve the Treasure's report and payment of bills in the amount of \$326,713.92, second by Trustee Carlson. On a roll call vote, all ayes. Motion carried.
- Trustee Frits made a motion to adjourn at 5:02 P.M., second by Trustee Guerra. On roll call, all ayes. Motion carried.

APPROVED BY:



Trustee
Cary Fire Protection District



Trustee
Cary Fire Protection District