

**MINUTES OF THE REGULAR MEETING OF THE CARY FIRE PROTECTION DISTRICT
HELD JULY 8, 2015 AT CARY FIRE HEADQUARTERS STATION**

Trustee Carlson called the meeting to order at 4:04 P.M. Pledge was recited. Trustee Guerra made a motion to nominate Trustee Hauck Secretary pro tem, second by Trustee Frits. On roll call Trustees Frits, Carlson and Guerra yes, Trustee Hauck opposed, Trustee Raupp was absent. Motion carried. On roll call, all were present except Trustee Raupp; also in attendance were Chief Macko and Attorney Flaherty.

1. MINUTES:

- A. Trustee Guerra made a motion to approve the minutes of the June 10, 2015 regular meeting, second by Trustee Frits. All in favor, motion carried.
- B. Trustee Guerra made a motion to approve the minutes of the June 10, 2015 closed session minutes, second by Trustee Frits. All in favor, motion carried.

2. PUBLIC COMMENTS: None

3. CORRESPONDENCE:

Chief Macko highlighted correspondence with staff reports, a newly adopted language change in dispatching what was general alarm to district alarm, and quality of service cards.

4. OLD BUSINESS:

- A. Discussion & Possible Action on Hiring New Paid on Call Members:
Chief Macko reported he and the staff chose six people after the interviews and have recommended hiring four immediately and the two others in January. After some discussion, Trustee Guerra made a motion to approve the Chief's and Staff's recommendation to hire four POC's August 1st, and the two POC's January 1st, second by Trustee Hauck. On roll call vote, all ayes. Motion carried.
- B. Discussion & Possible Action on Reports from the Alliance Group:
Chief Macko reminded the Board of the next meeting July 29th here at Station I.

5. NEW BUSINESS:

- A. Discussion & Possible Action on 2014/15 Audit with Susan Coen, CPA:
Chief Macko reported Ms Coen phoned and stated she ended up not receiving the final figures that would have completed the audit by today's meeting. She hoped the final audit would be readied for the Trustee's packets and presentation next month.
- B. Discussion & Possible Action on Hiring a Part-time Civilian Employee:
Chief Macko said he placed this discussion on the agenda for the board's consideration and the attorney's legal opinion on this hire idea. In light of Captain Eriksen's retirement and the near future of other staff POC's, hiring them back will help keep the maintenance of written records and aid replacement staff acclimation to the job. The part-time civilian employee would strictly be clerical and would not include any firefighting duties. Attorney Flaherty advised there would be no problem with this hire providing they worked below the IMRF limit, additionally workman's compensation code would cost the District much less than a firefighter. Trustees asked Chief to write out a job description including hours, wage and length of hire range for further discussion at next month's meeting.

CARY FIRE PROTECION DISTRICT REGULAR MEETING JULY 8, 2015

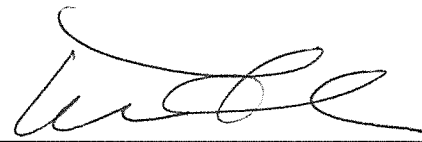
NEW BUSINESS: cont.

- C. Discussion & Possible Action on Operation Policy Social Member Status:
Chief Macko went over the changes and additions to the original policy. After a short discussion, Trustee Frits made a motion to approve the amended Social Status Policy, second by Trustee Hauck. On a roll call vote, all ayes. Motion carried.
6. **CHIEF'S REPORT:** (report attached to these minutes)
Chief Macko highlighted his report on personnel, squad, Alliance Group meeting July 29th, vehicles, buildings and grounds. Additionally, the budget for this year is the purchase of a new ambulance cot. Because this purchase is over the allotted amount the Board will have to place this purchase out for bids. Trustee Guerra made a motion to purchase a new power cot from a single source, power Stryker, not to exceed \$40,000.00, second by Trustee Hauck. On roll call vote, all ayes. Motion carried.
7. **ATTORNEY REPORT:**
Attorney Flaherty reviewed a couple of bills going through or passed by the State.
8. **OTHER BUSINESS:**
- A. Closed session:
Trustee Carlson made a motion to go into closed session at 4:48 PM for the discussion and possible action on the employment of an employee, second by Trustee Frits.
- B. Open Session:
Trustee Guerra made a motion to return to open session at 5:25 PM, second by Trustee Hauck. No action taken.
9. **PAYMENT OF BILLS/TREASURER'S REPORT:**
Trustee Carlson made a motion to approve the Treasure's report and payment of bills in the amount of \$302,752.38, second by Trustee Hauck. On a roll call vote, all ayes. Motion carried.
- Trustee Carlson made a motion to adjourn at 5:28 P.M., second by Trustee Hauck. On roll call, all ayes. Motion carried.

APPROVED BY:



Trustee
Cary Fire Protection District



Trustee
Cary Fire Protection District