

**MINUTES OF THE REGULAR MEETING OF THE CARY FIRE PROTECTION DISTRICT
HELD APRIL 8, 2015 AT CARY FIRE HEADQUARTERS STATION**

Trustee Carlson called the meeting to order at 4:00 P.M. Pledge was recited. Trustee Carlson made a motion for Trustee Hauck to act as secretary pro tem, second by Trustee Guerra. All Trustees in favor. On roll call Trustees Frits, Carlson, Guerra and Hauck were present, absent Trustee Raupp. Also in attendance were Chief Macko and Attorney Flaherty.

1. MINUTES:

- A. Trustee Guerra made a motion to approve the minutes of the March 12, 2015 regular meeting, second by Trustee Frits. On roll call vote, all ayes. Motion carried.
- B. Minutes of the January and February closed session were moved to next month's meeting for approval.

2. PUBLIC COMMENTS: None

3. CORRESPONDENCE:

Chief Macko highlighted correspondence with letters from Cary Park District's Kraus Senior Center, K. Olsen, and quality of service cards.

4. OLD BUSINESS:

- A. Discussion & Possible Action on Full-Time Employee Sick Time Policy Benefit:
Trustee Carlson moved this subject to closed session.
- B. Discussion & Possible Action on a Purchasing Policy:
Attorney Flaherty explained a new law that has gone into effect will require the District to adopt a purchasing policy. The Trustees discussed the propose policy and after some discussion Trustee Guerra made a motion to approve the purchasing policy as written, second by Trustee Frits. On roll call vote, all ayes. Motion carried.
- C. Discussion & Possible Action on Reports from the Alliance Group:
Chief Macko reported subgroups continue to meet. The safety trailer grant will be submitted next week. Next board meeting is scheduled here on April 29th.

5. NEW BUSINESS:

- A. Discussion & Possible Action on Captain Kevin Eriksen's Retirement Reception:
Kevin's reception is set for Saturday, June 27th at D'Andrea's between 2:00-4:00 PM.
- B. Discussion & Possible Action on 2014/15 Audit:
Chief Macko presented a letter from Susan Coen conduct the 2014/15 audit. Trustee Frits made a motion to hire Susan Coen for the 2014/15 audit, second by Trustee Carlson. On a roll call vote, all ayes. Motion carried.

6. CHIEF'S REPORT: (report attached to these minutes)

Chief Macko highlighted his report on personnel, possible buyer for the squad, IAFFD Conference June 25th-27th, vehicles, equipment, buildings and grounds. Additionally, the budget & appropriation draft was in the Trustees packets and he recommended we hold the hearing at the June 10th meeting. Trustees all agreed

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7. ATTORNEY REPORT:

Attorney Flaherty went over a couple of bills going through the state legislators that could affect fire districts. He will keep us informed of any changes.

8. OTHER BUSINESS:

A. Closed session:

Trustee Guerra made a motion to go into closed session at 4:30 PM for the discussion and possible action on the employment of an employee, second by Trustee Carlson.

B. Open Session:

Trustee Guerra made a motion to return to open session at 5:15 PM, second by Trustee Frits.

Trustee Frits made a motion to have the Chief initiate the process of filling the full-time Captain's position, second by Trustee Hauck. Trustee Hauck made a motion to give the full-time employees a one and one half percent cost of living raise on May 1st, second by Trustee Guerra. On roll call vote, all ayes. Motion carried.

9. PAYMENT OF BILLS/TREASURER'S REPORT:

Trustee Frits made a motion to approve the Treasure's report and payment of bills in the amount of \$214,662.20, second by Trustee Carlson. On a roll call vote, all ayes. Motion carried.

Trustee Carlson made a motion to adjourn at 5:18 P.M., second by Trustee Frits. On roll call, all ayes. Motion carried.

APPROVED BY:



Trustee
Cary Fire Protection District



Trustee
Cary Fire Protection District