

**MINUTES OF THE REGULAR MEETING OF THE CARY FIRE PROTECTION DISTRICT
HELD AUGUST 11, 2016 AT CARY FIRE HEADQUARTERS STATION**

Trustee Carlson called the meeting to order at 4:02 P.M. Pledge was recited. On roll call, Trustees Frits, Raupp, Carlson, Guerra, and Hauck were present. Also in attendance were Susan Coen, CPA, Attorney Flaherty and Chief Macko.

1. MINUTES:

- A. Trustee Guerra made a motion to approve the minutes of the July 14, 2016 regular meeting, second by Trustee Hauck. All in favor, motion carried.

2. PUBLIC COMMENTS: None

3. CORRESPONDENCE:

Chief Macko highlighted correspondence with letters from Cary Bank & Trust, Fire Recovery monthly total report, certificate of ballot question sent by Cary's village manager C. Clark, the City of Crystal Lake's intent to annex D'Andres Banquets, thank you letter from Hero's Like Haley, and quality service cards.

4. OLD BUSINESS:

- A. Discussion & Possible Action on Audit Issues and Transfers:

Trustees discussed Insurance and Audit funds with a deficit cash balance. After some discussion Trustee Guerra made a motion to transfer from the general fund, \$36,236.00 to the Insurance Fund and \$4,248.00 to the Audit Fund, second by Trustee Carlson. On roll call vote, all ayes. Trustees debated on how much money would be prudent to transfer from the Corporate Fund to the Capital Expenditure Fund. After some discussion Trustee Hauck made a motion to move \$2,000,000.00 from the Corporate Fund to the Capital Expenditure Fund, second by Trustee Guerra. On roll call vote, all ayes. Motion carried.

- B. Discussion & Possible Action on Fire South:

Chief reported on the necessary changes that will have to be made to switch over from SEECOM to Fire South next spring. One change revolves over the signal between here and McHenry that has three corrective solutions which are micro-dish, T-lines or fiber optic lines. We are looking into the best solution and hopefully will have an answer soon.

5. NEW BUSINESS:

- A. Discussion & Possible Action of Full Time Replacement of Administrative Secretary:

Chief referred to the job description and time line that was place in the Trustee's packets. Trustees express their concern over the time line. All Trustees agreed they would like to see the new hire date bumped up. Chief will set the new hire into motion quicker.

- B. Discussion & Possible Action on Declaring the Old Safe Surplus:

After a short discussion, Trustee Frits made a motion to declare the safe surplus and directed the Chief to sell it, Trustee Carlson second it. All ayes, motion carried.

CARY FIRE PROTECION DISTRICT REGULAR MEETING AUGUST 11, 2016

6. CHIEF'S REPORT: (report attached to these minutes)

Chief Macko highlighted his report on personnel, vehicles, buildings and grounds. Additional, Chief recommended turning over the City of Crystal Lake annex agreement to our attorney to handle, all Trustees agreed. The new engine is scheduled to be finished by the second or third week in September and then will be going in for the installation of lights and radios. Sutphen asked if they could show our engine at the Chief's conference in Peoria as it will be completed right at the same time. All Trustees felt that would be fine.

7. ATTORNEY REPORT:

Attorney Flaherty reported on two issues concerning the district. One was on the ballot question mention earlier. He explained the question being asked to voters is an advisory question only. The second issue is the new law 99-604 which takes effect January 1, 2017 which mandates all taxing local governments set a travel per diem with cost limitations policy. He advised his law firm is working on such a policy and should have it ready for the District to adopt either in December or January meeting.

8. OTHER BUSINESS:

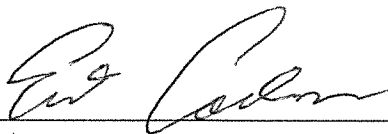
- A. Closed Session: Trustee Guerra made a motion to go into closed session at 4:52 P.M. for the discussion and destruction of closed session tape and discussion & possible action on employment of an employee, second by Trustee Hauck.
- B. Open Session: Trustee Guerra made a motion to come back into open session at 5:05 P.M., second by Trustee Hauck. Trustee Raupp made a motion that on August 12, 2016 to destroy two tapes marked 2/11/14 and 1/12/15, second by Trustee Hauck. All ayes, motion carried. No action on employment of an employee. Trustee Frits left the meeting at 4:55 P.M.

9. PAYMENT OF BILLS/TREASURER'S REPORT:

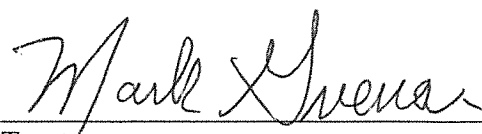
Trustee Guerra made a motion to approve the Treasure's report and payment of bills in the amount of \$280,852.25, second by Trustee Hauck. On a roll call vote, all in favor. Motion carried.

Trustee Carlson made a motion to adjourn at 5:07 P.M., second by Trustee Hauck. On roll call, all in favor. Motion carried.

APPROVED BY:



Trustee
Cary Fire Protection District



Trustee
Cary Fire Protection District